



Whitehouse Primary School

Key Stage 2 Pupil Handbook

2016/2017

Name: \_\_\_\_\_

Class: \_\_\_\_\_

## Our School

The school address is:  
 Whitehouse Primary School  
 1 Doagh Road  
 Newtownabbey  
 BT37 9NZ  
 Telephone: 028 90869252

### School Leaders

Principal:	Mr F. Bailie
Vice Principal:	Miss D. Blain
Head of KS1:	Mrs L. Weir
Nursery Leader:	Mrs Spratt

### Our School Day



Line Up in Playground:	8.55am
Register:	9.00am
Break:	10.30am - 10.45am
Y.5 to Y.7 Lunch:	12.30pm - 1.15pm
End of day:	3.00pm

### Our Holidays!!



School Ends	School Begins
28 <sup>th</sup> September 2016	1 <sup>st</sup> October 2016
28 <sup>th</sup> October 2016	7 <sup>th</sup> November 2016
20 <sup>th</sup> December 2016	5 <sup>th</sup> January 2017
15 <sup>th</sup> February 2017	20 <sup>th</sup> February 2017
7 <sup>th</sup> April 2017	24 <sup>th</sup> April 2017
28 <sup>th</sup> April 2018	2 <sup>nd</sup> May 2017
26 <sup>th</sup> May 2017	31 <sup>st</sup> May 2017
30 <sup>th</sup> June 2017	

## **School Development Plan! What will we focus on this year as a school?**

### **Literacy:**

This year we will be developing new ways to help us with our spelling and handwriting.

Our teachers will be planning our literacy in a new way to make sure that we are always doing the best that we can.

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### **Numeracy:**

We will be working on getting more confident in doing our numeracy.

Our teachers will be planning our numeracy in a new way to make sure that we are always doing the best that we can.

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### **ICT**

We will be using the ipads, laptops and computers much more in our learning.

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### **S.T.E.M. (Science Technology Engineering Mathematics)**

We will be experiencing lots of new science and technology learning in our Wednesday afternoon S.T.E.M. Workshops.

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**My goals for this year:**

<p>Health</p>	<p>Happiness</p>
<p>Learning &amp; Skills</p>	<p>Relationships &amp; Friendships</p>

### **What uniform will I wear?**

Grey trousers / skirt  
Red school sweatshirts  
Green school polo shirt  
Safe suitable black shoes  
Our Summer Uniform for girls is a Red & White Dress.  
Boys can wear grey shorts.

\*Trainers can only be worn outside at playtime.

### **Jewellery**

It would be better, for health and safety reasons if jewellery is not worn during the school day. You can, if you wish, wear a small pair of stud earrings and a watch.

### **Kit for P.E.**

The P.E. Kit is as follows:-  
Green shorts  
White t-shirt with school logo  
Black pumps

Jewellery is not allowed to be worn during P.E. It must be removed by you and kept safely.

### **What can I eat at lunchtime?**

We have delicious school dinners with two options each day. We choose in the morning. It is chip day on Friday!  
You can also bring our own packed lunch, but no fizzy drinks!

### **Healthy Break**

We have a healthy break policy in school and can only bring fruit, vegetables, bread or cheese to eat at break time. We can drink water or order milk from school. On a Friday we have treat break and can bring a small chocolate bar/biscuit or crisps!

### **Where do I go at the end of the day?**

At 3pm your teacher will walk you to your pick up point.

Y.5 to Y.7 go to the Y.1 and Y.2 playground and leave from one of the gates.

# Things that you need to know!

## What lessons will I do?



We do **Numeracy** every day. We learn multiplication, division, addition and subtraction. We learn aspects of Number, Shape and Space, Measures, Data Handling and Financial Capabilities.



We do **Literacy** every day. We learn how to use words and punctuation properly, and how to construct sentences. We learn about the different genres of writing. We enjoy speaking and listening and use phonics to help us read and spell.



In the **World Around Us** we learn how to carry out experiments, and to predict their results. We like to find out how things happen and why. We learn about different countries and cultures in the world, and facts about the Earth. We use atlases, reference books, the Internet and videos to help us learn. We learn about other civilisations such as Ancient Egypt. We also learn about important past events and famous people, like the Victorians and the Titanic.



In **I.C.T.** we explore the 5 E's: Explore, Express, Exchange, Evaluate & Exhibit. We do this through researching topics through the internet, and completing different tasks. All classrooms have an interactive whiteboard so we can use our computer skills in all of our lessons. We have a brilliant computer suite and laptops and ipads.



In **Religious Education** we learn about the life of Jesus and other biblical characters. We have assembly every Friday.



In **P.D.M.U.** we learn about ourselves and other people. The All Stars Programme is used in Y.5 to Y.7.



We study **The Arts**. We learn new songs to sing, and learn to play the recorder. Pupils can volunteer in the school choir. We try and copy pictures by famous artists or experiment with paint, pencil, pastel and crayons! Sometimes we make things out of materials such as clay and use papier mache.

### **After School Clubs:**

From Y.5 to y.7 we have a great choice of clubs. They happen from 3pm until 4pm. These include:

- Junior Netball
- Senior Netball
- Songstars
- Football
- Cookery
- Grandparents' Club
- Coding Club
- Jumping Clay



### **S.T.E.M.**

In Y.5 to Y.7 you will work in small groups on a Wednesday afternoon from 2pm until 3pm. You will complete 7 week courses that are part of our S.T.E.M. programme. This means Science, Technology, Engineering and Mathematics. The courses will include:

- Robotics
- Coding (Computer programming)
- Izak9 (Group Problem Solving)
- Mad Science
- Money Education and 'The Apprentice'
- Eco Education/Gardening/Cooking/Health Education
- Animation/Film Education

### **School Trips:**

Every year each class goes on different fun and educational trips that are linked with their class topics.

In Y.7 we have a residential to Bushmills Activity Centre. Y.7 stay over for 3 nights and take part in canoeing, abseiling and swimming!

### **School Council:**

The school council is made up of one pupil from every class from Y.4 upwards. They meet every month to discuss the day to day running of the school, from the pupils' point of view. If you have any suggestions on how to make the school a better place, just tell your class representative. The councillors can be recognised by their badges. Our school council also works with the school council from St James' Primary School.

### **What will I need?**



In Key Stage 2 you need to be independent and ready with all the equipment that you need. Here is a list of essential equipment for Y. 5 to Y.7.

- Three standard pencils
- One white eraser
- One large pritt stick glue
- One sharpener with shavings compartment
- One 15cm ruler
- One A4 file
- One set of colouring pencils

### **Mobile Phones**

Mobile phones can be brought to school but you are responsible for their safe keeping and they must not be brought out during the school day.

Photographs and video footage must not be taken.

Bringing these gadgets to school is your responsibility so look after them!



### **Who can I talk to if I am worried?**

If you are really worried or upset about anything your teacher will always be willing to listen. You can also talk to Mrs Watson, Mrs Clifford, Mr Harris or Mrs Spratt. They are our designated teachers. All of our teachers care for us, but they are specially trained to listen and help.



Mrs Watson



Mrs Clifford



Mr Harris



Mrs Spratt

Each class has a 'Worry Box'. This is a box that allows you to get a message to your teacher that you or a friend needs help. Write a short note with your name and your teacher will speak to you. Together we can sort worries out!

### **How should I behave in school?**

#### **Aims**

- You will be happy and secure in school.
- You will feel better about yourself and understand the feelings of others.
- You will be friendly to all pupils, including those with different faiths or and cultures.
- You will be helped to make good decisions even in tough situations.
- You will do well in your lessons because you feel safe.

#### **How do we help you make good decision?**

In Key Stage 2 you will complete the 'All Stars' programme. It focuses on 6 key words that apply to how we want our pupils to behave both in school and out.

The key words are:

1. Respectful
2. Caring
3. Honest
4. Helpful
5. Responsible
6. Forgiving

## Anti-Bullying Week and 'New Year, New You' Wellbeing Week

Every year we have an anti bullying week with a different theme. This year's theme will be 'We are Family'.

Our 'New Year, New You' week looks at different ways of making sure we are happy and healthy!

### 'Buddy Classes' & 'Playground Buddies'

Year 6 and 7 pupils will also be trained and used as lunchtime buddies for playground duties in younger children's playgrounds. These sessions are intended to create more positive and constructive play. They are, however, also intended to help older pupils develop their character and care for others.

Twinned Classes:

Twinned Classes	
Nursery Red (J. Moore)	Year 7 W
Nursery Green (C. Spratt)	Year 7 R
Year 1 H	Year 4 McN
Year 1 C	Year 4 McC/B
Year 2 B	Year 5 C
Year 2 R	Year 5 R/C
Year 3 W	Year 6 H
Year 3 M	Year 6 C

## How we reward Good Behaviour

Pupil of the Week/Month

Verbal & Visual Praise

Stickers & Rewards

House Competition

Class Rewards



## What will I do if I or someone else is being bullied?

We must first understand what we mean by bullying. Working with our school council we defined bullying using four 'P's:

- **Purpose** - One or more pupils intending to cause hurt to others.
- **Pattern** - One or more pupils repeating behaviour that hurts others.

Serious bullying will also be:

- **Persistent** - The bullying behaviour will last for a longer time.
- **Planned** - One or more people will deliberately seek out victims.

The most common forms of bullying in the primary age group include:

- **Physical Bullying** e.g. Pinching, pushing and kicking.
- **Emotional Bullying** e.g. Name calling and threatening.
- **Social Bullying** e.g. Excluding from games or restricting other children's friendships.
- **Cyber Bullying** e.g. Misuse of social media or phone 'stalking'.

## How do we stop bullying?



### **Who can I speak to if I or someone else is being bullied?**

You can speak to your teacher at anytime but there are certain staff members who will deal with this behaviour problem.

<b>Position</b>	<b>Person</b>	<b>Remit</b>
Principal	F. Bailie	Whole school Discipline
Pastoral Care Leader	R. Watson	Whole School
P.D.M.U. Leader	H. Clifford	Whole School
Barnardo's Counsellor	J. McGowan	Whole School

We have developed a three-year cycle of anti-bullying themed week:  
This years will be 'Friendship Week'.

<b>Theme Week:</b>	<b>Dates:</b>
'We are Family!'	November 2015
'Friendship Week'	November 2016
'Operation BLUE'	November 2017

# What happens if I report being bullied?

You report being bullied in school

You will be listened to carefully. You will be thanked for being brave and told that we will help. Your class teacher will talk with you and other children and adults who may have important information. The teacher will carefully write down notes of the important facts they discover. This will normally happen the same day you report bullying.

## Yes

The teacher will report this to one of the school leaders e.g. Mr Bailie.

The following **6 Steps** will occur:

### Step 1

The pupil who has bullied will complete a sheet 'What I did and how can I make it better?' This is to help them think carefully about the way they have behaved.

### Step 2

The pupil who has bullied will apologise to you and accept a punishment. This will be a minimum of 3 detention days.

### Step 3

You will be offered help and support to make you happy again.

### Step 4

Both pupils' parents will be contacted to discuss the bullying.

### Step 5

The bullying incident will be carefully recorded in the pupils' school records.

### Step 6

One month later we will check you are feeling safe and happy in school.

The teacher will decide if bullying has occurred.

## No

The teacher will carefully explain to you why they felt it was not a case of bullying.

However, it can still have been a hurtful or worrying experience.

Sadly, sometimes other people can hurt or upset us by carelessness, lack of thought or just by being unkind. The teacher will deal with these types of behaviour appropriately.



**My Memories of 2016/2017 at Whitehouse Primary School:**

**Have you found this booklet useful?**

**What would you change or add for next year?**

**Notes:**